

**San Bernardino County
Juvenile Justice Coordinating Council (JJCC)
Executive Subcommittee on DJJ**

Minutes for Tuesday, October 5, 2021

Executive Committee Members

Tracy Reece, Chairperson, CPO
Jennifer Cannady, Chief Deputy Public Defender
Amber Carpenter, Program Manager, Department of Behavioral Health
Tony Collins CiFuentes, Highlanders Boxing Club
Owen Duckworth, Inland Empire Rebound Reentry Services
Donald English, Director, Superintendent of Schools
Julie Peterson, Assistant District Attorney
Anabel Romero, Deputy Court Executive Officer
Terrance Stone, Young Visionaries
Jeany Zepeda, Deputy Director, Department of Social Services

Committee Members

Julie Francis, DCPO
Eric Raley, Division Director II
Judge Bryan Stodghill, Superior Courts
Judge Charles Umeda, Superior Courts
Kristie Armistead, District Manager II
Dr. William Oglesby, Deputy Director

Minutes by:
Lisa Bari, Executive Secretary III

Opening of the Meeting:

Julie Francis called the JJCC Executive Subcommittee meeting to order at 1:36 p.m.

Roll Call - Attendance Roster on File

Absent/Excused: Tracy Reece
Jennifer Cannady
Judge Stodghill
Judge Umeda
Kristie Armistead

Guest(s):

Probation Update

- PCSII Gina Martinez, a member of the Gateway to ARISE program passed away; Thank you to FAST staff with assisting youth

CFS Update

- Jeany Zepeda has been appointed Public Health Assistant Director
- Cathleen Farrar will be joining committee as CFS representative

Court Update

- A. Romero to follow-up with Courts and Judicial Council:
 - What language the Court will use when transferring youth from secured treatment track to community housing
 - PER BSCC Rep, language used by Courts may affect how step-down facility would work

- Will the move from the step-down facility into housing in community be a separate order?
Or will the order into Phase II be sufficient?

Program Update

- Currently housing 12 youth in program; working well
- College aged youth are all currently enrolled in online community college classes; looking for more hands-on courses

Victor Valley College Vocational Program

- Delay in services due to County RFP process
- Able to obtain approval from County for a one year contract; RFP will be submitted prior to end of contract
- Vocational Services should be in place by end of November
- DDII Raley has been collecting tools and inventory; Classes will be set up in two specialized rooms
- Vocational training to include, but not limited to: electrical, solar panel, alternate energy, construction, framing of houses and drywall
 - These classes are being offered due to youth survey conducted several months ago

RFP

- DDII Raley and staff are working to resubmit RFP within the next 30 days
 - Added services for Step-Down program
 - Emphasis on case management and job placement
- Due to technical difficulties with last RFP, staff will make an effort to reach out to as many vendors/providers as possible; staff will try to verify submissions were received
- A second RFP will be submitted with a focus on housing
 - Initially step-down housing option will be based in San Bernardino, however, goal is to provide housing and services in the areas youth came from
 - Services being requested will also include, but not limited to, gang and drug intervention, transgender services, restorative justice, vocational education, mental health services and sex offender services
- Once RFP is completed, Lisa Bari will send an email to committee
- Probation will send out RFP via various social media platforms
- Encourage vendors/providers to submit

Discussion of Phase II

- Tentative date to begin housing youth in step-down program is December
 - By July 2022, DJJ youth may be released to step-down program by Courts
- October 5th, Probation staff met with BSCC representative, Craigus Thompson, to view the former Gateway facilities in San Bernardino and discuss any necessary modification needed in compliance with Title 15 and Title 24
 - Facility will need to transition from a locked facility
- Facility consists of three living areas which will be named East Cottage, West Cottage and North Cottage

- Multipurpose Room
- Perimeter will house Dorm Rooms – college feel, rather than hall
- Ability to house up to 20 youth per Cottage
- Outside – fruit trees, basketball court
- Kitchen will be upgraded and accessible to youth at all times
- Youth will be living with Probation, but making their own schedule
- One building has bathrooms off of each room
- Ability to have female unit
- Youth will have access to participate in college sports and clubs once in step-down phase

Roundtable

Francis -

- Currently in holding pattern while waiting for RFP to be resubmitted
- If committee agrees, a meeting can be set for prospective vendors/providers to ask questions regarding program
- Request made to schedule next meeting in December or January – no objections

Public Comments:

None

Adjournment

Meeting adjourned by Julie Francis at 2:04 p.m.

The next JJCC Executive Subcommittee meeting will be held on

January 2022

Probation Administration
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&
Via Webex